



# PowerSchool



How to use the Parent Portal

# What is PowerSchool?

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- PowerSchool is an easy to use, web-based student information system. It is intended to provide parents, students and teachers with a tool to communicate student performance. PowerSchool may be accessed from any place the parent/guardian can access the Internet. The application is a secure link that encrypts the data to and from the end user. In addition, a username and password are provided to allow access for only authorized users to the appropriate student records.

# What Can I See on the PowerSchool Site?

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Parents and students can access the following information:

- Attendance for the past two weeks or for the whole quarter
- Daily School Bulletin used by the school
- Grades for current classes, as well as the assignments that make up those grades
- Teacher Comments
- Final grades from previous quarters
- Reports via email, which allow parents to request daily, weekly, or monthly reports to be sent via email

# How Does PowerSchool Help Parents, Students, and Teachers?

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- Students and parents can keep track of their grades and attendance. A student sometimes does not know he/she is in trouble in certain classes, until it is too late. Progress Reports given out in the old system, had old information by the time it got home to the parent or given to the student. Now a student knows where they stand and can do something about it before that grade goes to a report card. PowerSchool provides access to parents and guardians to enable them to communicate with teachers and monitor grades, attendance, and homework assignments in real time from home or the office or ANYWHERE there is an internet connection.

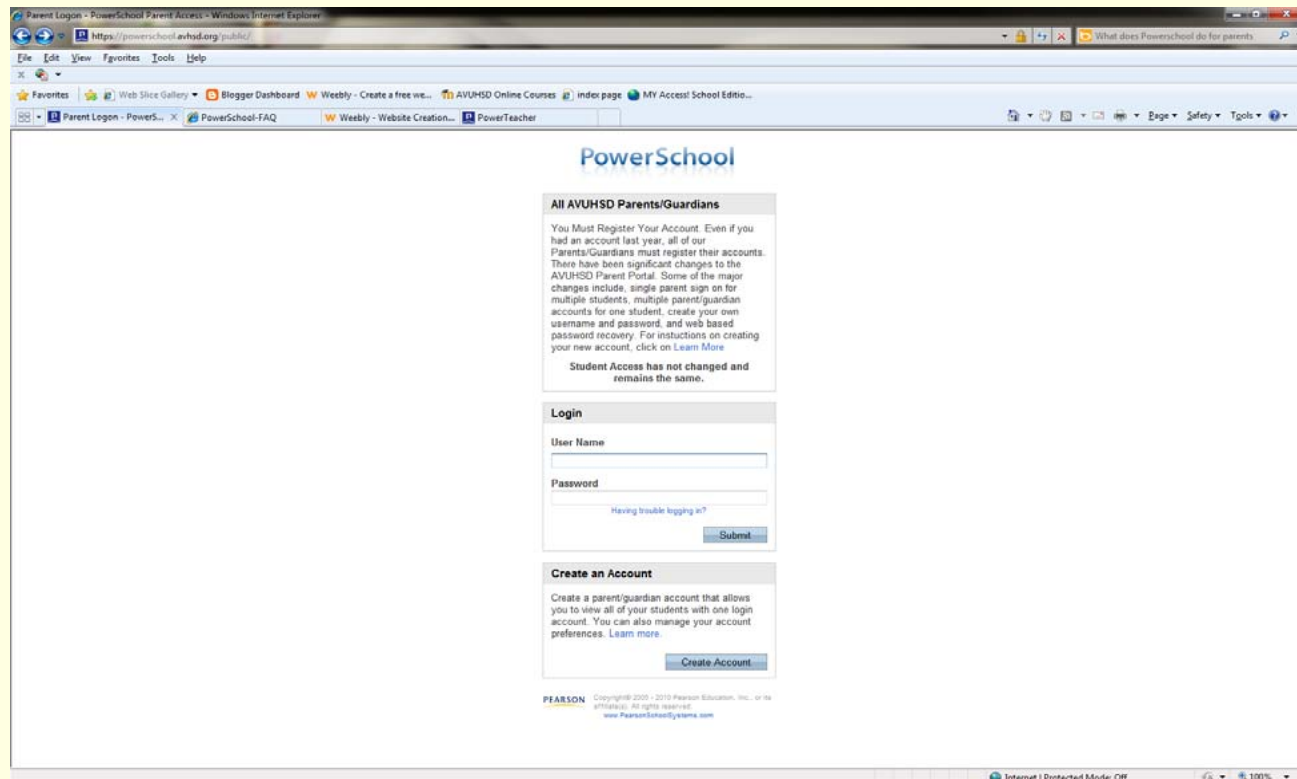
# How Do I Access the PowerSchool Site?

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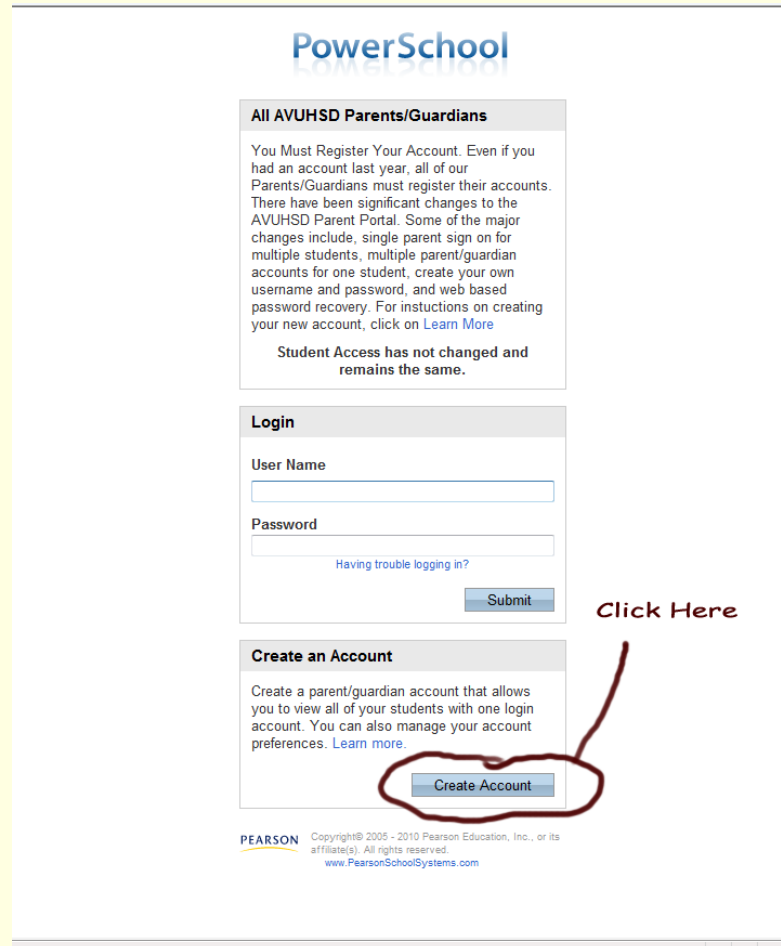
- There may be a Parent/Student portal on your school's website
- Letters were sent to you that had both yours and your son/daughters' Access Web ID information.
- If you did not receive that information the following people can get it for you:
  - Any Administrator
  - Any Guidance Counselor
  - Ask who the PowerSchool contact for this is at your school

# How Do I Create a New Account?

- After you click on the PowerSchool link from our school website you will see this:



# How Do I Create a New Account?



**PowerSchool**

**All AVUHSD Parents/Guardians**

You Must Register Your Account. Even if you had an account last year, all of our Parents/Guardians must register their accounts. There have been significant changes to the AVUHSD Parent Portal. Some of the major changes include, single parent sign on for multiple students, multiple parent/guardian accounts for one student, create your own username and password, and web based password recovery. For instructions on creating your new account, click on [Learn More](#)

Student Access has not changed and remains the same.

**Login**

User Name

Password

[Having trouble logging in?](#)

**Create an Account**

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more](#).

*Click Here*

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# How Do I Create a New Account?

**PowerSchool**

**Create Parent/Guardian Account**

First Name

Last Name

Email

Desired User Name

Password

Re-enter Password

**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

| Student Name            | Access ID            | Access Password      | Relationship                |
|-------------------------|----------------------|----------------------|-----------------------------|
| 1. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 2. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 3. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 4. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 5. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 6. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |
| 7. <input type="text"/> | <input type="text"/> | <input type="text"/> | Choose <input type="text"/> |

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**Your first and last name email address create your username and password**

**Type your son or daughters name**

**Choose relationship**

**If more than one child in our school you can enter their names on the next line (they would have unique Access codes as well)**

**Enter the Access codes we gave you These ID's link your site to your son/daughter**

Hit Submit when you have completed the sections

# Next Time

- The next time you enter Powerschool you will enter your newly created username and password.

The screenshot shows the Powerschool login page. At the top is the Powerschool logo. Below it is a section titled "All AVUHSD Parents/Guardians" with a message: "You Must Register Your Account. Even if you had an account last year, all of our Parents/Guardians must register their accounts. There have been significant changes to the AVUHSD Parent Portal. Some of the major changes include, single parent sign on for multiple students, multiple parent/guardian accounts for one student, create your own username and password, and web based password recovery. For instructions on creating your new account, click on [Learn More](#)". Below this is a message: "Student Access has not changed and remains the same." The "Login" section is circled in red and contains a "User Name" field, a "Password" field, a "Submit" button, and a link "Having trouble logging in?". Below the login section is the "Create an Account" section with a "Create Account" button. A handwritten note in red ink says "From this point on you will use your newly created login". At the bottom is the Pearson logo and copyright information: "PEARSON Copyright© 2005 - 2010 Pearson Education, Inc., or its affiliate(s). All rights reserved. www.PearsonSchoolSystems.com".

**PowerSchool**

**All AVUHSD Parents/Guardians**

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**Login**

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*From this point on you will use your newly created login*

# How Do I Use the Site?

**PowerSchool**

Grades and Attendance | Inform Student View

**Grades and Attendance**

Please check your demographics to ensure the information we have on file is correct.

Attendance By Class

| Exp                      | Last Week |   |   |   |   | This Week |   |   |   |   | Course  | Q1            | Q2             | S1              | Q3             | Q4           | S2             | Absences | Tardies |
|--------------------------|-----------|---|---|---|---|-----------|---|---|---|---|---|---------------|----------------|-----------------|----------------|--------------|----------------|----------|---------|
|                          | M         | T | W | H | F | M         | T | W | H | F |   |               |                |                 |                |              |                |          |         |
| HR(A)                    |           |   |   |   |   |           |   |   |   |   | Home Room<br>Wabela, Linda J                  |               |                |                 | --<br>O        | --<br>O      | --<br>O        | 0        | 0       |
| 1(A)                     |           |   |   |   |   |           |   |   |   |   | Computer Science A - AP<br>Baxter, Mary       | B<br>82<br>S  | B<br>87<br>S   | B<br>80<br>S    | B<br>88<br>S   | --<br>S      | B<br>88<br>S   | 0        | 0       |
| 2(A)                     |           |   |   |   |   |           |   |   |   |   | Economics Honors<br>Fluharty, Michael L       |               |                |                 | C+<br>78       | --<br>O      | C+<br>78<br>O  | 0        | 0       |
| 3(A)                     |           |   |   |   |   |           |   |   |   | O | Student Aide-English<br>Roth, Kelly           | A<br>100<br>O | A<br>100<br>O  | A<br>100<br>O   | A<br>100<br>O  | --<br>O      | A<br>100<br>O  | 1        | 0       |
| 4(A)                     |           |   |   |   |   |           |   |   |   | O | Photography 1<br>Jones, Erin C                | B+<br>88<br>S | A-<br>91<br>S  | A-<br>92<br>S   | A<br>93<br>S   | A<br>93<br>S | A<br>93<br>S   | 1        | 0       |
| 5(A)                     |           |   |   |   |   |           |   |   |   | O | English 12/Bible as Literature<br>Roth, Kelly | A<br>96<br>O  | B<br>85<br>O   | A<br>90<br>O    | A<br>93<br>O   | --<br>O      | A<br>93<br>O   | 1        | 0       |
| 6(A)                     |           |   |   |   |   |           |   |   |   | O | Principles of Engineering<br>Lewis, William E | B+<br>87<br>S | B<br>86.7<br>S | B+<br>86.4<br>S | B<br>85.6<br>O | --<br>O      | B<br>85.6<br>O | 1        | 0       |
| <b>Attendance Totals</b> |           |   |   |   |   |           |   |   |   |   |   |               |                |                 |                |              | 4              | 0        |         |

Current Simple GPA (S2): 3.5000  
Show dropped classes also

**Legend**

Attendance Codes: Blank=Present | IS=Ind. Study Present | T=Tardy | A=Unverified | B=Home Teaching | C=Short Term Independent Study Contract Signed | D=Period Suspension | E=Short Term Independent Study Completed Program | I=In-School Suspension | I=Illness | K=Hospital | L=Excused Tardies | M=Late Notify | O=Other | P=Parental Placement | R=Trust | S=Suspension | U=School Refusal | W=Withdrawal

Done | Internet | Protected Mode: Off | 100%

Clicking on the teacher name will bring up your email provider so that you can email the teacher

Clicking on the letter grade takes you into the teacher's spreadsheet

# How Do I Use the Site?

**Allows you to see your student's report cards before it is sent home to you**

**PowerSchool**

Grades and Attendance | **Grade History** | Attendance History | Email Notification | School Bulletin | Balance | My Calendars | Graduation Progress | Demographic Change | Account Preferences | Logout

### Grade History

2007-2008 | 2008-2009 | 2009-2010 | 2010-2011

| Course Name                              | Q1    |     |     |     | Q2    |      |     |     | S1    |      |     |     | Q3    |      |     |     |
|--|-------|-----|-----|-----|-------|------|-----|-----|-------|------|-----|-----|-------|------|-----|-----|
|  | Grade | %   | Clt | Hrs | Grade | %    | Clt | Hrs | Grade | %    | Clt | Hrs | Grade | %    | Clt | Hrs |
| Computer Science A - AP                  | B     | 82  | S   | 0   |       |      |     |     |       |      |     |     |       |      |     |     |
| Economics Honors                         |       |     |     |     |       |      |     |     |       |      |     |     | C+    | 78   | S   | 0   |
| English 12/Bible as Literature           | A     | 96  | O   | 0   | B     | 85   |     | 0   | A     | 90   | O   | 5   | A     | 93   | O   | 0   |
| Government and Politics United States AP | B     | 83  | O   | 0   | B     | 81   |     | 0   | B     | 81   | O   | 5   |       |      |     |     |
| Photography 1                            | B+    | 88  | S   | 0   | A-    | 91   |     | 0   | A-    | 92   | S   | 5   | A     | 93   | S   | 0   |
| Principles of Engineering                | B+    | 87  | S   | 0   | B     | 86.7 |     | 0   | B+    | 86.4 | S   | 5   | B     | 85.6 | O   | 0   |
| Student Aide-English                     | A     | 100 | O   | 0   | A     | 100  |     | 0   | A     | 100  | O   | 5   | A     | 100  | O   | 0   |

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# How Do I Use the Site?

PowerSchool

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- School Bulletin
- Balance
- My Calendars
- Graduation Progress
- Demographic Change
- Account Preferences

Meeting Attendance History

| Course   | Expression | 3/14-3/18 |   |   |   |   | 3/21-3/25 |   |   |   |   | 3/28-4/1 |   |   |   |   | 4/4-4/8   |   |   |   |   | 4/11-4/15 |   |   |   |   | 4/18-4/22 |  |  |  |  |
|--|------------|-----------|---|---|---|---|-----------|---|---|---|---|----------|---|---|---|---|-----------|---|---|---|---|-----------|---|---|---|---|-----------|--|--|--|--|
|  |            | M         | T | W | H | F | M         | T | W | H | F | M        | T | W | H | F | M         | T | W | H | F | M         | T | W | H | F |           |  |  |  |  |
| Home Room<br>Fabela, Linda J Theater<br>E: 8/9/2010 L: 5/28/2011               | HR(A)      |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Computer Science A - AP<br>Baxter, Mary 240<br>E: 8/9/2010 L: 5/28/2011        | 1(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Economics Honors<br>Fluharty, Michael L 139-B<br>E: 1/1/2011 L: 5/28/2011      | 2(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Student Aide-English<br>Roth, Kelly 115<br>E: 8/12/2010 L: 5/28/2011           | 3(A)       |           | O |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Photography 1<br>Jones, Erin C 147-B<br>E: 8/12/2010 L: 5/28/2011              | 4(A)       |           | O |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| English 12/Bible as Literature<br>Roth, Kelly 115<br>E: 8/12/2010 L: 5/28/2011 | 5(A)       |           | O |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Principles of Engineering<br>Lewis, William E 149<br>E: 8/9/2010 L: 5/28/2011  | 6(A)       |           | O |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Course   | Expression | 4/25-4/29 |   |   |   |   | 5/2-5/6   |   |   |   |   | 5/9-5/13 |   |   |   |   | 5/16-5/20 |   |   |   |   | 5/23-5/27 |   |   |   |   | 5/30-6/3  |  |  |  |  |
| Home Room<br>Fabela, Linda J Theater<br>E: 8/9/2010 L: 5/28/2011               | HR(A)      |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Computer Science A - AP<br>Baxter, Mary 240<br>E: 8/9/2010 L: 5/28/2011        | 1(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Economics Honors<br>Fluharty, Michael L 139-B<br>E: 1/1/2011 L: 5/28/2011      | 2(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Student Aide-English<br>Roth, Kelly 115<br>E: 8/12/2010 L: 5/28/2011           | 3(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| Photography 1<br>Jones, Erin C 147-B<br>E: 8/12/2010 L: 5/28/2011              | 4(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |
| English 12/Bible as Literature<br>Roth, Kelly 115<br>E: 8/12/2010 L: 5/28/2011 | 5(A)       |           |   |   |   |   |           |   |   |   |   |          |   |   |   |   |           |   |   |   |   |           |   |   |   |   |           |  |  |  |  |

Here you can check your student's attendance

# How Do I Use the Site?

The screenshot shows a web browser window with the URL <https://powerschool.avhsd.org/guardian/autemailsetup.html>. The page title is "Email Notifications - PowerSchool Parent Access - Windows Internet Explorer". The browser's address bar shows the URL. The page features a navigation menu with icons for Grades and Attendance, Grade History, Attendance History, Email Notification (circled in red), School Bulletin, Balance, My Calendars, Graduation Progress, Demographic Change, and Account Preferences. A "Logout" button is also visible. The main content area is titled "Email Notifications : Inglima, Michael Anthony". It contains a form with the following sections:

- What information would you like to receive?**
  - Summary of current grades and attendance
  - Detailed reports showing all assignment scores for each class
  - Detailed report of attendance
  - School announcements
- How often?** Once a month (dropdown menu)
- Email Address** singlima@hotmail.com
- Additional Email Addresses** (text input field with a note: "(separate multiple email addresses with commas)")
- Apply these settings to all your students?
- Send now for Michael?
- Submit** button

A red circle highlights the "Email Notification" icon in the navigation menu, and a red arrow points from it to the "Email Notifications" section of the page. A text box on the right side of the page reads: "Here you can set up how you would like to receive reports by email so be sure to include your email address when setting up your account".

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